

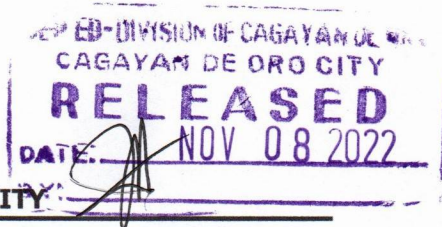


Republic of the Philippines
Department of Education

REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



03 November 2022

DIVISION MEMORANDUM

No. 426 s.2022

ONLINE SUBMISSION OF CLASSROOM OBSERVATION REPORTS

TO: Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
CID and SGOD Personnel
Public Elementary and Secondary School Heads

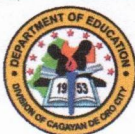
1. In relevance to Order No. 34, s. 2022, "School Calendar and Activities for School Year 2022-2023" and Regional Memorandum No. 587, s. 2022 "Intensive Monitoring in Preparation for the 100 Percent In-Person Classes", the field is hereby directed to submit a softcopy of monthly classroom observation reports using an online repository.
2. The online repository will be used to fast-track and closely monitor the monthly submission of reports by district.
3. Reports will be uploaded in a Google Drive folder which can be accessed using the link: **<https://bit.ly/cdo-classobservation>**.
4. School heads are to upload their reports by creating a new folder in their respective district and key grade stage folders using the filename "FAMILY NAME, FIRST NAME" e.g., "DELA CRUZ, JUAN".
5. Education Program Supervisors and Public Schools District Supervisors are also directed to monitor regular submission of classroom observation reports every 5th of the month starting with reports for the month of October 2022.
6. This Office directs the immediate and wide dissemination of this Memorandum.

CHERRY MAE L. LIMBACO - REYES

Schools Division Superintendent

Encl.: None

Reference: DO No. 34, s. 2022 - School Calendar and Activities for School Year
RM No. 587, s. 2022 - Intensive Monitoring in Preparation for the 100
Percent In-Person Classes




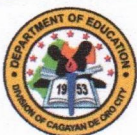
Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048
Email: cagayandeoro.city@deped.gov.ph

To be indicated in the Perpetual Index
under the following subjects:

CLASSROOM
REPORTS

MONITORING AND EVALUATION
SCHOOLS

 MDT / DM - online submission of classroom observation reports
November 2, 2022



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048
Email: cagayandeoro.city@deped.gov.ph